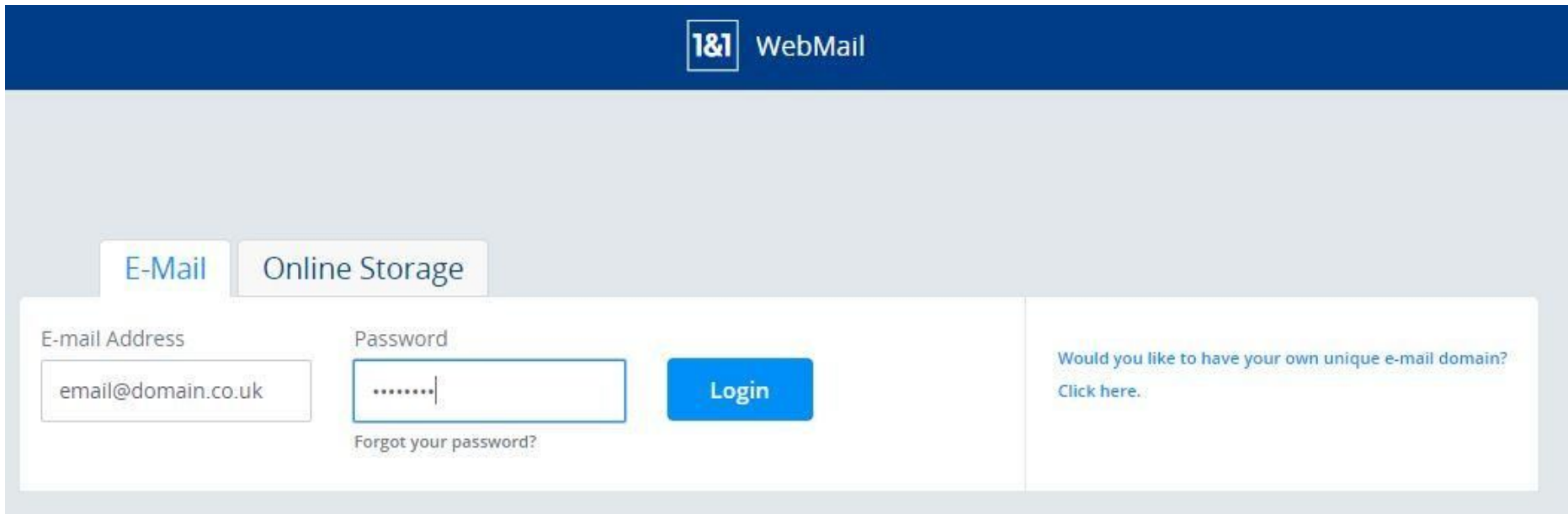


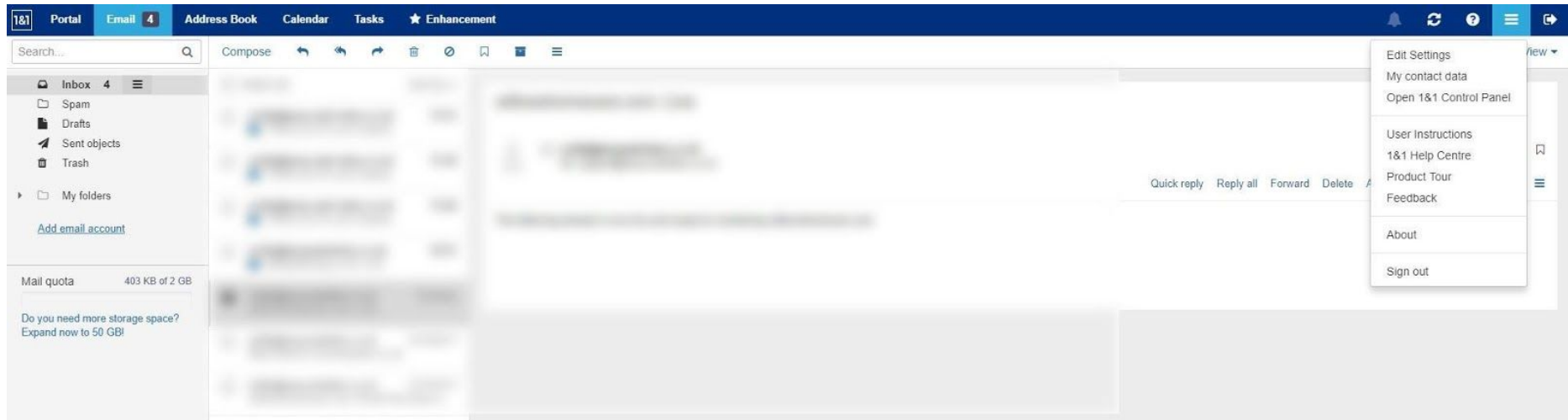
Included in your Email package from Easy Web Sites is an Anti SPAM facility where you can protect your inbox from unwanted spam.



The screenshot shows the 1&1 WebMail login interface. At the top, there is a dark blue header with the 1&1 logo and the text 'WebMail'. Below the header, there are two tabs: 'E-Mail' (which is selected) and 'Online Storage'. The main content area contains a login form with two input fields: 'E-mail Address' containing 'email@domain.co.uk' and 'Password' containing a masked password '.....'. A blue 'Login' button is positioned to the right of the password field. Below the password field is a link that says 'Forgot your password?'. To the right of the login form, there is a separate box with the text 'Would you like to have your own unique e-mail domain?' and a link that says 'Click here.'.

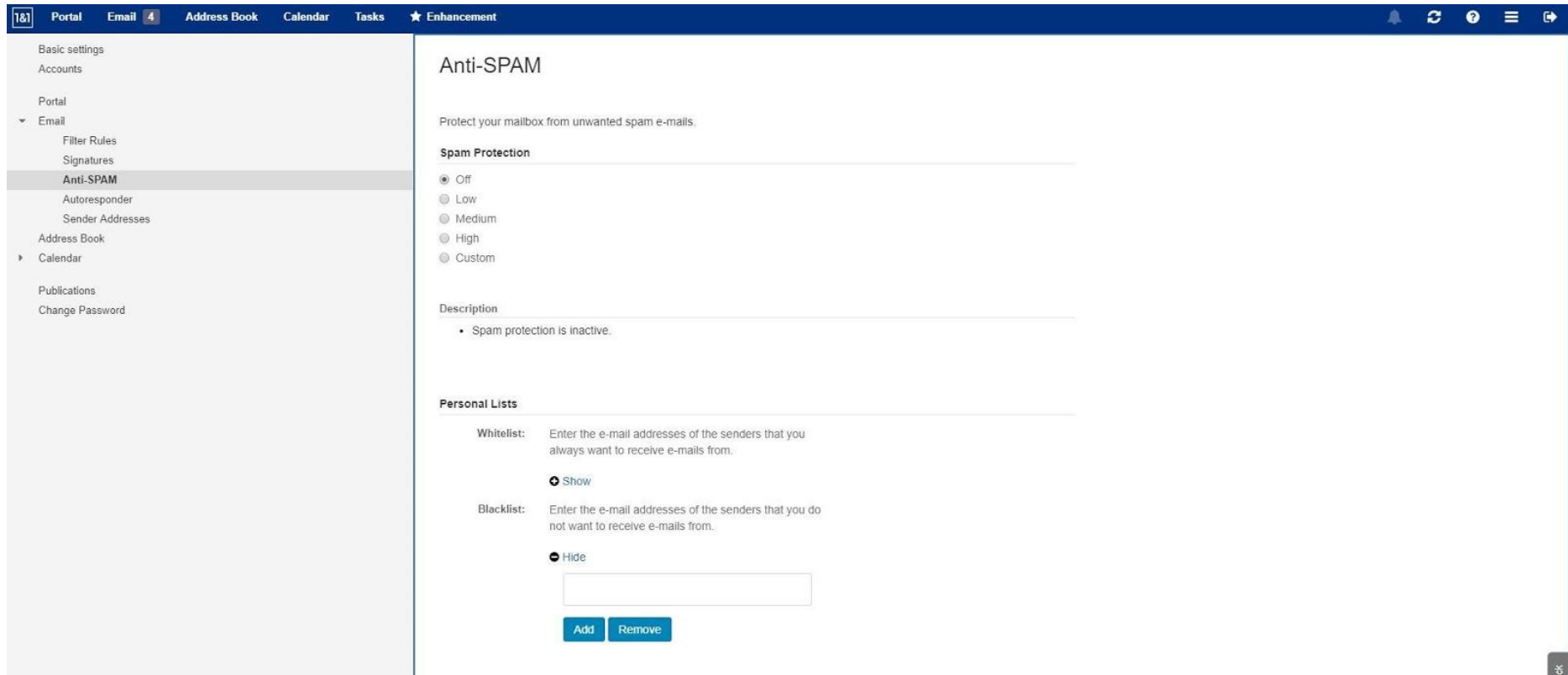
Go to <https://mail.ionos.co.uk> and enter your Email address and password, then press 'Login' to proceed. If you need a reminder of your login details, please contact the office on 01995 642 145.

## Step 1



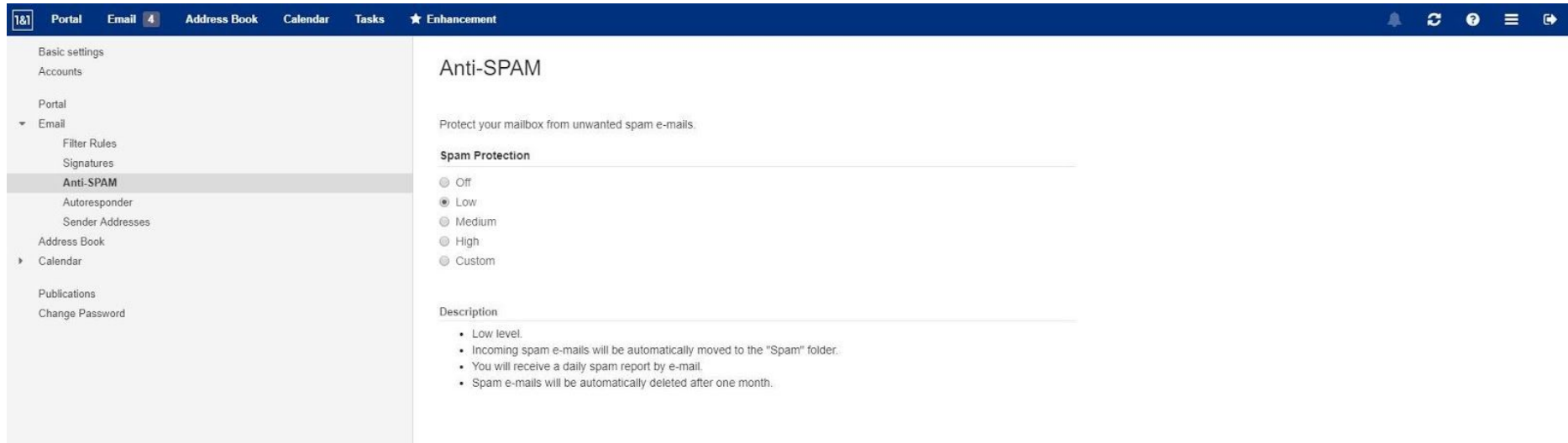
Click on the 3 horizontal lines in the top right of your browser window to open the Account Menu, and click 'Edit Settings'.

## Step 2



Click on the arrow next to the Email tab on the left, and select 'Anti-SPAM'. This will bring up your Anti-SPAM settings.

### Step 3



In this menu you will see 5 radio buttons (Off, Low, Medium, High and Custom). Underneath these options will be a description of the features of each level of protection. You can select one and the Webmail facility will Autosave your choice.

## Step 4